

W. 5. B.2.

## ABREVIATED CONSENT CALENDAR MEMO

Memorandum Date: 30 June 2010

Order Date: 14 July 2010

---

TO: Board of County Commissioners

DEPARTMENT: Lane County Sheriff's Office

PRESENTED BY: Judy Simpson

**AGENDA ITEM TITLE: IN THE MATTER OF RATIFYING EXECUTION OF  
MODIFICATION NUMBER 2 TO US FOREST  
SERVICE COOPERATIVE AGREEMENT 08-CA-  
11061800-027 BY THE COUNTY ADMINISTRATOR  
IN THE AMOUNT OF \$238,660**

---

### I. MOTION

MOVE TO APPROVE RATIFYING EXECUTION BY THE COUNTY

ADMINISTRATOR OF US FOREST SERVICE AGREEMENT MODIFICATION

NUMBER 2

### II. DISCUSSION

#### A. Background/Analysis

Lane County Sheriff's Office (LCSO) applied for and was awarded FY09 Title II funding from the Hood/Willamette, Siuslaw and Rogue/Umpqua National Forests to provide funding for the Adult Inmate Work Crew (IWC).

The Sheriff's Office IWC was awarded \$134,247 from the Hood/Willamette Resource Advisory Committee (RAC), \$74,022 from the Siuslaw RAC, and \$30,391 from the Rogue/Umpqua RAC.

During May 2010 the US Forest Service emailed the award packages and requested Modification Number 2 to the Cooperative Agreement be signed by the County Administrator, and mailed back to them for signature by the Forest Supervisor.

It was necessary to have the County Administrator sign the modification without delay since the review process and signature by the Forest Service would take

several weeks to complete, and the IWC has been working the Forest Service projects since the beginning of FY10.

Board approval is required for awards over \$100,000, and the Cooperative Agreement Modification Number 2 is in the amount of \$238,660.

B. RECOMMENDATION

Staff recommends approving ratifying execution of Modification Number 2 to US Forest Service Cooperative Agreement 08-CA-11061800-027 by the County Administrator.

The IWC budget, staffing and crews are based on receiving the FY09 funds this fiscal year.

III. ATTACHMENTS

1. Proposed Board Order No. \_\_\_\_\_.

**IN THE BOARD OF COUNTY COMMISSIONERS OF Lane County, OREGON**

**ORDER NO. )IN THE MATTER OF RATIFYING EXECUTION OF  
)MODIFICATION NUMBER 2 TO US FOREST  
)SERVICE COOPERATIVE AGREEMENT 08-CA-  
)11061800-027 BY THE COUNTY ADMINISTRATOR  
)IN THE AMOUNT OF \$238,660**

**WHEREAS**, the US Forest Service awarded FY09 Title II funds to the Lane County Adult Inmate Work Crew in the amount of \$238,660; and

**WHEREAS**, the FY09 application and award was incorporated into Modification Number 2 to the US Forest Service Cooperative Agreement Number 08-CA-11061800-027.

**WHEREAS**, the total FY09 funds awarded from the Umpqua, Siuslaw and Hood-Willamette National Forest was \$238,660.

**WHEREAS**, Board approval is required for amounts over \$100,000, and the Agreement Modification exceeds this amount.

**WHEREAS**, the US Forest Service requested the Modification be signed soonest in order to complete their process and allow for invoicing for work already performed.

**IT IS HEREBY ORDERED** that the Board of County Commissioners approve the ratification of Modification Number 2 to US Forest Service Cooperative Agreement 08-CA-11061800-027 by the County Administrator.

Effective Date:            day of            , 2010

Chair, Lane County Board of Commissioners